

## 80 PARKING

### 80.01 Parking In Designated Areas Only

All places upon the Airport, unless specifically established or designated for vehicular parking, shall be "No Parking"/Tow Away areas, and no person shall stop, stand, or park a vehicle any place upon the Airport other than places specifically established or designated for vehicular parking. However, within the Airport Operations Area, authorized Airport vehicles actually being used in the performance of Airport activities or services and duties to the Airport, may be stopped or parked while in performance of those activities, services or duties, provided that being so stopped or parked present no undue or prolonged obstruction to other vehicular or aircraft traffic.

### 80.02 Parking Only As Indicated

No person shall stop, stand, or park a vehicle upon the Airport where signs are posted giving notice of any parking, stopping, or standing limitations or prohibitions, and no person shall stop or park a vehicle in violation of, or contrary to, the provisions contained in such sign or signs, or as otherwise marked.

### 80.03 No Parking So As To Interfere With Other Traffic

No person shall stop, stand, or park a vehicle on the Airport in such a manner as to interfere with or prevent the free and proper passage of other vehicles or aircraft unless directed to do so by the Denver Police Department or authorized Aviation Department staff.

### 80.04 Double Parking

Where there are roadways in place, no person shall double park or stop a vehicle on the roadway side of any other vehicle, except that a vehicle may be stopped at the roadway side of a vehicle while waiting for another vehicle to clear a parking space where such other vehicle is actually doing so.

### 80.05 Abandoned Vehicle

Pursuant to section 5-15 of the Denver Revised Municipal Code, any vehicle left in any Airport parking facility for more than 30 days is considered abandoned and will be impounded. Said vehicle, if not reclaimed by its owner or lienholder upon notification by the Denver Sheriff's Department, will be sold at auction.

### 80.06 Parking By Fire Hydrant

No person shall stop, stand, or park a vehicle within ten feet of any fire hydrant.

#### 80.07 Parking by Permit Only

Vehicles parked in "Parking by Permit Only" facilities, must have a valid permit or AVI tag displayed for the facility in which the vehicle is parked. The permit must be clearly visible in accordance with the policy that governs such parking facility.

#### 80.08 Unauthorized Parking

Every vehicle must have proper authorization to park in an assigned area. Authorization may consist of a permit, AVI tag or the rental of the parking space and subsequent listing of the license plate with the Airport.

#### 80.09 Prohibited Areas

No person shall push, pull, or otherwise park, a vehicle not lawfully under their control into or upon any prohibited area or away from a curb.

#### 80.10 Use of Vehicle on Roadway

No person shall park or operate a vehicle upon any roadway for the principal purpose of:

.10-1 Displaying such vehicle for sale.

.10-2 Greasing, oiling, lubricating, painting, fueling, or repairing such vehicle, except those repairs deemed necessary to remove the vehicle from the roadway and which are required to be made because of an emergency.

.10-3 Display advertising.

#### 80.11 Public Parking Facilities

##### .11-1 Applicability of Rules - Facilities Defined

The following Rules and Regulations shall apply to the parking of private vehicles in the Terminal Parking Facility, Economy Parking, Pikes Peak Shuttle Facility, Mt. Elbert Shuttle Facility and 61<sup>st</sup> and Pena:

.11-1(1) The Terminal Parking Facility is an east and west parking garage, which consists of levels 1 through 5. Various other parking products may be located within the east and west parking garages to include but not limited to short term parking, reserved parking, pre-booked parking, and Express Park. Airport hotel Valet parking is located at the entrance to the Hotel, west side of the terminal, level 1. Over height clearance for Garage parking area is 8'0.

.11-1(2) The Economy Parking areas are uncovered surface parking, adjacent to the Terminal Parking Facility on both the east and west sides.

.11-1(3) The Pikes Peak Shuttle Facility is an uncovered surface lot, located at 75th and Elkhorn Street.

.11-1(4) Mt. Elbert Shuttle Facility is an uncovered surface lot, located at 71st and Valleyhead Street.

.11-1(5) The 61<sup>st</sup> and Pena Station Parking lot is a surface lot adjacent to the RTD Train platform, located on Panasonic Way . The facility is semi covered lot with solar panels.

.11-1(6) Over height vehicles shall park only in the Economy Parking Facilities, the Pikes Peak Shuttle Facility or the Mt. Elbert Shuttle Facility (when open).

#### .11-2 Parking Fees Charged

A parking fee is charged for the length of stay at the published rate posted at the entry and exit of each parking facility. Additional fees may be applied through web based pre-booking or other parking products as provided by DEN.

#### .11-3 Access Methods

11-3 (1) At garage facilities and economy lots, patrons shall enter through an entry lane and either remove a timed ticket from a ticket issuance machine or have a registered license plate, QR code, or parking transponder. For frictionless exit, a ticket may not always be needed to be presented at exit if the customer has a registered transponder or license plate recognition technology (or other technology approved by DEN) at an exit lane upon leaving the facility.

11-3 (2) At 61<sup>st</sup> and Pena Station, patrons will pre-pay using a comprehensive mobile payment solution. Credit cards are the only acceptable form of payment.

#### .11-4 Determination and Payment of Parking Charges

11-4 (1) At garage facilities and economy lots, no person shall exit without paying the full parking fee as determined by the self-service exit terminal, cashier or supervisor. The amount due is determined from either the ticket, QR code, reservation, transponder, license plate recognition, or the vehicle license plate inventory. In the event the ticket is lost and license plate recognition, transponder and the vehicle license plate inventory does not contain the license plate of the vehicle, a 24-hour parking fee shall be due and payable. When there

is a conflict between the ticket and the vehicle license plate inventory, the highest fee shall govern unless otherwise justified.

11-4 (2) At 61<sup>st</sup> and Pena Station, patrons will pre-pay parking based upon amount calculated by the mobile payment system. Fee is based upon needed time entered into the mobile payment system by patron.

.11-5 Unlawful to Refuse or Fail to Pay Parking Charges

It shall be unlawful for any driver to refuse or fail to pay the full amount of the fees due and payable as determined by the mobile payment system, cashier or self-service exit terminal.

.11-6 Authorized No Charge Exits

Listed below are exits allowed at no charge:

.11-6(1) Non-Revenue Badges (length of time unlimited)

Holders of the Non-Revenue Badge include: U.S. Congressmen and Senators, Governor of Colorado, Denver Mayor, Former Denver Mayors, Denver City Auditor, Denver City Council, Denver Chief of Staff, Denver Cabinet Members, the Denver Director of Personnel, and the head of any Mission who is accredited by the Department of State (one per country). These persons are issued a Non-Revenue badge annually with an expiration date. The Chief Executive Officer ("CEO") City and County of Denver Department of Aviation has the right to amend the cardholder list as well as cancel any Non-Revenue badge at his/her discretion.

.11-6(2) Validations (length of time less than 24 hours)

The visitor will present a completed Parking Validation Request Form, signed by an authorized City department representative, to Parking Administration or the Parking Permit Sales Office to be validated. Alternatively, the online form can be completed and routed for approval. The following validations may be allowed at the discretion of Parking and Transportation:

- a) Visitors interviewing for a City position at the airport;
- b) City employees at the airport on official City business;
- c) Attendees of meetings with City officials (does not include sales representatives);
- d) Routine service calls for equipment located in City offices;
- e) Persons who conduct City employee training classes;
- f) Credit Union and Retirement representatives;
- g) Art Display exhibitors;
- h) Performers at the request of the Airport;
- i) Media on official business at the Airport;
- j) Any person performing work at the direction of the City;

- k) Approved Hotel guests with a valid event sticker;
- l) Overnight guests of Hotel, where parking has been billed to Hotel folio and validated through the Hotel valet office.

At no time will the holders of a validated ticket be allowed to exit at no charge if their length of stay exceeds 24 hours. Any driver of a vehicle not in complete compliance with the above will pay their full parking fee.

.11-6(3) Employees authorized to park in the East or West City employee parking lots.

.11-6(4) Any regular exit that falls within the grace period established for that facility.

.11-6(5) The following will exit at no charge by entering and exiting through the Automated Vehicle Identification (AVI) lanes:

Contract security personnel providing services at the Airport in official vehicles; and Technicians maintaining the Parking Revenue Control System.

City vehicles normally assigned to the airport and any other city vehicles requiring access to perform official airport duties.

Such vehicles equipped with AVI transponders issued by the Parking and Transportation Section of the Operations Division of the airport.

#### .11-7 Public Parking Facility Refunds

.11-7(1) No refunds or fee adjustments will be made by the parking facility contractor without the written authorization of DEN Parking and Transportation.

.11-7(2) No refunds or adjustments will be made after 90 days from the time of exit.

.11-7(3) No refunds or fee adjustments will be made if the customer does not provide a receipt or if the exit cannot be located in the license plate inventory reports.

.11-7(4) No refunds or fee adjustments will be made due to flight delays, weather problems or any other reason not directly caused by the parking operation unless approved by Parking and Transportation Management.

.11-7(5) No refunds or fee adjustments will be made for vehicles damaged by vandals, theft or weather unless approved by Parking and Transportation Management.

.11-7(6) No refund or fee adjustment will be made if a customer loses their ticket unless the ticket is found, or other documentation is provided that justifies a refund, and the ticket or documentation is submitted to Denver International Airport, 8400 Pena Blvd P. O. Box 492057 Denver CO 80249. If a ticket was not issued or is not available other documentation must be provided to justify a refund.

.11-7(7) No refund or adjustments will be made to any person who does not follow the guidelines of the Express Park program.

#### .11-8 Reduction in Rates

.11-8(1) A reduction in the fee will be considered upon written request one time only. Any additional request from the same person will be denied.

.11-8(2) Fee adjustment requests can be submitted in writing with a receipt to, Denver International Airport, 8400 Pena Boulevard Unit 492057, Denver, CO 80249-2057.

#### .11-9 "Freezing" of Charges

.11-9(1) A customer may request the freezing of their parking fee if their automobile is disabled. The customer must notify Parking Transportation of the problem immediately. Freezing of charges will not be backdated.

.11-9(2) A customer may request the freezing of parking fees if there has been a sudden illness or other unforeseen circumstance that prevents him/her from returning as planned, provided the problem is reported to Parking and Transportation immediately. Fees will be frozen at the time of notification. Freezes will not be made after the customer returns.

#### .11-10 Refunds For Employees

Employees requesting a validation, promissory note waiver, or refund due to entry card difficulties, malfunctioning equipment and lost or stolen airport badge or access card must contact the Parking Permit Sales Office for such requests.

#### 80.12 Employee Parking Facilities

Employee parking facilities are available only to the employees of the City and County of Denver, Airport contractors and tenants, and those authorized by the Senior Vice President (SVP) of Parking and Transportation Operations Division. Employee parking is available on a space available basis for a fee or at no charge for those groups of employees authorized by the SVP of Parking and Transportation /Operations Division in the following areas:

1. Airport Office Building (“AOB”) Employee Parking Facility
2. East City Employee Parking Facility
3. West City Employee Parking Facility
4. Airside Employee Parking Facility
5. Landside Employee Parking Facility
6. FAA Tower Employee Parking Facility
7. Cargo Lot
8. Loading Dock Roadway
9. Hotel Employee Parking
10. East Atrium Employee Lot
11. 76<sup>th</sup> Circle
12. Other facilities as determined by DEN Parking and Transportation

#### .12-1 Purchase of Parking Permits

Monthly permits may be purchased from the Parking Permit Sales Office located on the 1<sup>st</sup> level of the Jeppesen terminal, between the hours of 8:00 am and 5:00 pm, Monday through Friday excluding City recognized holidays. Hours are subject to change. Permits may also be purchased using the designated mobile application.

#### .12-2 Misuse of Permits and/or Access Cards

Parking permits and access cards are for the exclusive use of the permittee. Any use of a forged, stolen or lost permit, access card, or airport badge for parking will result in the towing of the vehicle at the owner's expense, and any such permit, access card, or airport badge may be confiscated and not reissued.

#### .12-3 Damage to Parking Facility Equipment

Any driver who intentionally or recklessly breaks the entry gate arm and/or who tampers with the card reader will forfeit their right to park in their designated parking area. The card will be deprogrammed and they will be required to return their permit to the Parking Office. Additional charges may be applied for damages to parking facility equipment, etc.

#### .12-4 Lost or Stolen Access Cards and Permits

Access cards, which are lost or stolen, may be replaced at a cost of \$50.00. Lost or stolen permits must be repurchased from the Parking Permit Sales Office.

#### .12-5 Alternate Parking

If an employee's designated parking area entry gate arm does not function, the employee must press the button for the hands-free phone and provide their airport badge and/or access card number to the person responding to the call. After verifying the employee's parking

access, if able, the gate arm may be opened manually. If no parking space is available in the parking area, the employee may be allowed to park in another designated parking area.

.12-6 No Transfer or Sale of Parking Privileges

Authorization to park in any employee parking area other than that originally designated is not valid for either transfer or sale.

.12-7 Loss of Parking Privileges

The Airport reserves the right to rescind parking privileges from any person for any violation of the Airport's parking rules and/or for nonpayment of parking fees.

.12-8 Airport Office Building ("AOB") - Employee Parking Facility

.12-8(l) Notwithstanding the provisions of 80.12-5, the right to park in the AOB Parking Facility is transferable between authorized employees upon compliance with the procedures of Parking Administration. Permittees are required to provide a listing of their vehicle(s) and license plate(s) and maintain current information with the Parking Permit Sales Office.

.12-8(2) Concessionaires and Airport tenants will be allowed a specified number of parking permits for their employees. Employers may purchase only the number of authorized permits and must designate the employee's name, airport badge or access card number for whom the permit(s) will be issued.

.12-8(3) The employer shall remain responsible for its employees or contractors use of any permits, access cards and/or use of the facility. Users of these permits remain subject to all other Rules and Regulations contained in this paragraph 80.12.

.12-9 Airside/Landside Employee Parking Facility (located at 78th, just east of Jackson Gap)

.12-9(1) Employees reporting to work airside may be designated to park in the Airside Employee Parking Facility area. Employees reporting to work landside, including non-domiciled employees, may be designated to park in a Landside Employee Parking Facility. All parking spaces are provided in such areas at the discretion of Airport Management and for a monthly fee.

.12-9(2) Shuttle bus service is available to all airside and landside employees who display a valid airport badge or have a valid parking access card.



.12-9(3) Only those authorized by the SVP of Parking and Transportation or designee may pick up or drop off passengers inside the Airside and/or Landside Employee Parking Facility.

.12-10 East and West City Employee Parking (located adjacent to the Terminal Parking Facility on both the east and west sides, north ends)

.12-10(l) City employees may be assigned parking in the East or West City Employee Parking Facility.

.12-10(2) Other employees authorized by the SVP of Parking and Transportation Operations Division, such as companies who have City contracts and are working at the Airport, shall be allowed to purchase permits for the East or West City Employee Parking facility.

.12-11 FAA Tower Parking Facility (located inside and adjacent to the East City Employee Parking Facility)

.12-11(1) Authorized FAA Tower Controllers will park in the FAA Tower Parking Facility. Authorization while parked in this facility will be acknowledged via a valid hanging permit displayed on the rear-view mirror of the employee's vehicle.

.12-12 Car Pool Program

.12-12(l) A Carpool unit shall consist of 2 or more employees riding to work in one vehicle. All members of the Carpool and their vehicles must be registered with the Parking Permit Sales Office.

.12-12(2) A designated Carpool parking area is available for Car Pool units.

.12-12(3) A Carpool parking permit will be issued via the Parking Permit Sales Office. Only one vehicle registered with the Carpool program may park in the designated Carpool parking area at any one time. One person in the Carpool will be issued the Carpool parking permit. The permit can only be transferred to those members and/or vehicles registered with the Parking Permit Sales Office. At least one of the registered Carpool members must be riding or driving at all times.

.12-12(4) Each Carpool participant shall receive parking access on their I.D. badge. Each Carpool unit will receive one Car Pool parking permit for the parking facility in which they are assigned.

.12-12(5) Carpool members found abusing their Car Pool privileges will have their privileges rescinded and each individual charged for their monthly parking.

.12-13 Motorcycle Parking

.12-13(l) Employees driving motorcycles must use their Parking Access card at the entry and exit gates. In the event the gate does not open, the employee may proceed around the gate after badging in. The motorcycle license plate will be recorded at time of permit purchase and the plate number will be used to identify authorized employees.

.12-13(2) Permits are available to purchase at the Parking Permit Sales Office.

.12-13(3) Motorcycles with valid permits are allowed to park only in designated motorcycle areas, if such areas are marked in the facility.

.12-13(4) Permits must be displayed on the motorcycle.

.12-13(5) Employees who have both a vehicle parking permit and a motorcycle parking permit may park only one of the vehicles in any employee parking facility on any given day.

#### .12-14 Refunds for Employee Parking Permits/Space Rentals

.12-14(l) No refunds are made for permits or space rentals, except as provided below.

.12-14(2) If requested, the Parking Permit Sales Office may credit an employer who purchases a large block of permits over what is needed for that month. Any approved credit must be used in full by the end of the next month. All permits must be returned by the 5th of each month.

.12-14(3) If an employee pays to replace a lost or stolen permit or access card and finds it within 12 months of that loss, the replacement fee may be refunded.

#### 80.13 No Liability for Loss or Theft

The City does not warrant the security of parked vehicles and is not responsible for loss or damage through the towing of unauthorized vehicles, theft, and vandalism, weather or otherwise.

#### 80.14 Camping

.14-1 "Camp" means to reside or dwell temporarily in a place, with shelter. The term "shelter" includes, without limitation, any tent, tarpaulin, lean-to, sleeping bag, bedroll, blankets, camper, or any form of cover or protection from the elements other than clothing. The term "reside or dwell" includes, without limitation, conducting such activities as eating, sleeping, or the storage of personal possessions.

.14-2 It shall be unlawful for any person to camp in any Parking Facility (including but not limited to all surface lots and Parking structures) on Denver International

Airport property without the express written consent of the CEO and only in such locations where camping may be conducted in accordance with any other applicable city law.